

MONTGOMERY COUNTY FRESH WATER SUPPLY DISTRICT #6

MINUTES OF THE MEETING July 9, 2023

The Board of Directors convened in a regular scheduled session open to the public at 4:00 PM at its regular meeting place within the district 12081 Lakeview Manor Dr. Montgomery County, Texas pursuant to public notice posted in compliance with the applicable provisions of the Texas Government CH 551 where roll was called to order at 4:03pm

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|----------------|---------------------|
| Charles Small | President |
| Vacant | Vice President |
| James Maxwell | Secretary/Treasurer |
| Ricky Stuksa | Asst. Sec/Treasurer |
| Carl Wartemann | Director |

Directors Small, Maxwell, Stuksa, and Wartemann were all present. A Quorum was established. Also present were Kevin Kaliszewski – Operator, Shelby Edmonds – Bookkeeper/General Manager, Bill Blitch – Financial Advisor, Mike Mathena – Engineer, Frank Mitchell – Attorney.

1. PUBLIC COMMENT

No public comment

2. Appointment of New Director

After Ms. Ann Granquist introduced herself and expressed a desire to be appointed to the vacant director position, a motion was made by Director Small to appoint Ann Granquist for the vacant director position on the Board of Directors. The motion was seconded by Director Maxwell and passed unanimously.

Next, Mr. Mitchell explained that the officer positions could be changed at this time. A motion was made by Director Stuksa to keep all officer positions on the Board the same and designate Director Granquist as Vice President. The motion was seconded by Director Small and passed unanimously.

3. APPROVE THE MINUTES OF THE PREVIOUS MEETING

Director Maxwell made a motion to approve the minutes of previous meeting, July 9, 2023, as presented. Director Stuksa seconded the motion which passed unanimously.

4. OPERATORS REPORT

Mr. Kaliszewski discussed all operation details since the last meeting including leak issues and repairs made. He gave update on the transfer switch and new tanks and advised that the quarterly and monthly reports had been sent in. Mr. Kaliszewski discussed an update for Neptune and the new software. He then made a request for update in equipment. A motion was made by Director Maxwell to update the equipment by getting a new tablet not to exceed \$1,000 to be used for meter readings. The motion was seconded by Director Stuksa and passed unanimously.

5. UPDATE ON DISTRICT

Mrs. Edmonds presented Bookkeeper Report. Director Maxwell made a motion to approve Bookkeeper's Report, including payment of invoices. Director Wartemann seconded and the motion passed unanimously.

After Mrs. Edmonds provided an update on the research of bank options, a motion was made to deposit the Chase Bank checks into the Bank of America account by Director Stuksa. The motion was seconded by Director Small and passed unanimously. Mr. Mitchell recommended that the funds not be placed in a certificate of deposit ("CD") because they will be needed to make payments on engineering and operating projects.

Mrs. Edmonds presented a request from Lakeview Manor Property Owners Association ("LVMPOA") Board to remove water documents from their website and just provide the water districts site instead. A motion was made by Director Maxwell to approve this request. The motion was seconded by Director Stuksa and passed unanimously.

Mr. Mitchell then explained the required to research unclaimed property and file the appropriate reports with the State of Texas Comptroller. A motion made to authorize Ms. Edmonds to search for unclaimed property and complete all required related tasks and filings by Director Small. The motion was seconded by Director Stuksa and passed unanimously.

Mrs. Edmonds presented request from resident to amend their water bill. After consideration, a motion to deny the request was made by Director Granquist and seconded by Director Small. The motion passed unanimously.

6. ENGINEERS REPORT

Mr. Mathena advised new tank will be in mid September.

7. FINANCIAL ADVISOR

A motion was made to authorize a request for an estimate of value by Director Small. The motion was seconded by Director Granquist and passed unanimously.

8. ATTORNEY

A motion made by Director Small to: 1) accept new legal services agreement, 2) authorize completion of the annual voting system registration form, 3) authorize records manager to destroy old meeting notes, and 4) to keep the Directors' fees of office at the rate of \$150 per day in service of the District. The motion was seconded by Director Granquist. The motion passed unanimously. Lastly, the Board considered the supplemental agenda. After Mr. Mitchell explained each item, Director Smalls moved, and Director Granquist seconded, to adopt the Order Calling Bond Election, appoint MZSLLP as agent for the District in connection with the Bond Election, and approve the joint election agreement with Montgomery County, Texas. The motion passed unanimously.

9. EXECUTIVE SESSION

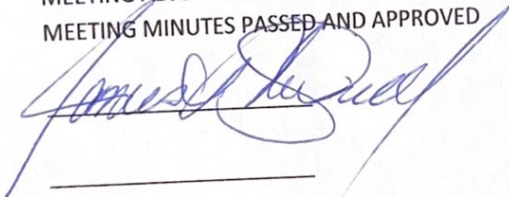
The Board did not enter Executive Session.

10. PENDING AGENDA ITEMS AND NEXT MEETING DATE

The Board concurred that the next meeting will be held August 13, 2023, at 4:00pm

MEETING ADJOURNED @ 5:04 p.m.

MEETING MINUTES PASSED AND APPROVED



A handwritten signature in blue ink, appearing to read "James D. Small", is written over a horizontal line. The signature is stylized and cursive.